

TONOPAH CONSERVATION DISTRICT

P.O. Box 1449

Round Mountain, NV 89045

May 19, 2016

Annual Work Plan

Fiscal year 2016-2017

The Annual Work Plan for the Tonopah Conservation District was reviewed at the May 19, 2016 meeting. The annual plan includes the following projects for 2016-2017.

1. Provide a leadership role in Nye County for weed control partnerships with producers and agencies.
2. Promote and support the following programs:
NACD, DCNR, NRCS and Nevada Youth Range Camp.
3. To identify local conservation needs, set corresponding goals and through ongoing TCD workshops develop a project list for the Northern Nye County area.
4. Complete BLM Projects for 2015-2016.
5. Increase public awareness of their conservation district via increasing community attendance at meetings.
6. Generate a newsletter(s) for distribution to producers and community.
7. Pursue funding, development and implementation for Sage Grouse Initiative
8. Identify and pursue grant funding opportunities consistent with conservation objectives in conjunction with item #3.
9. Maintain the producer data base.

Respectfully,

Susan E. Wharff,
Administrative Assistant / Tonopah Conservation District

Amplification of projects: 2016-2017

NYE COUNTY WEED CONTROL PARTNERSHIPS

The TCD will continue noxious and invasive weed control assistance. The TCD will utilize Tri-County Weed Control, and provide producers with cost-share initiatives that assist them with weed control efforts.

PROMOTE AND SUPPORT LOCAL, STATE AND NATIONAL PROGRAMS

The TCD will continue to support the Nevada Youth Range Camp program which is held in June. In past years, the TCD has provided a scholarship for Nye County resident youth to participate in the camp experience. TCD commits to support the NvACD, NACD, NRCS and DCNR by attending meetings, providing funding, membership dues and/or other support to these partners.

PROVIDE EDUCATION AND ASSISTANCE TO PRODUCERS

The TCD will provide education outreach and program assistance to producers in its service area. TCD provides for a contracted employee to provide individualized services for producers. The TCD will provide hands on assistance with producers for completing, filing and following up on Farm Bill Program applications.

BLM AND RAC/US FOREST SERVICE PROJECTS FOR 2016-2017

TCD will monitor TCD/BLM pass-through funds for projects during 2016-2017. (Should more funding become available from the RAC/US Forest Service the TCD will monitor those pass-through projects as well) The TCD has received funding from the BLM for on-going weed treatment in the district. The TCD has partnered with Tri-County Weed in Ely, NV to provide the services for the agency. The TCD will provide matching funds along with shared costs from the participants.

NEWSLETTER

The TCD will develop, print and distribute a newsletter to producers at least annually to create awareness of the district itself, programs and opportunities.

GRANT FUNDING OPPORTUNITIES

The TCD Staff & Board members have begun to identify projects at their meetings through workshops and pursue appropriate grant applications consistent with conservation objectives. The TCD has also been reaching out to other agencies for project ideas and opportunities in the district area in need of conservation assistance.

SAGE GROUSE INITIATIVES

The TCD will continue to actively participate in the pursuit of implementation of Sage Grouse Initiative practices within the district and will continue to liaise with the relevant agencies in pursuit of the same.

PRODUCER DATA BASE

The TCD staff will continue to update and expand to the producer data base.

TCD ADMINISTRATION

The TCD understands and agrees to comply with all applicable requirements and regulations and agrees to appropriately manage all fiscal responsibilities. TCD also agrees to perform its administrative duties as required.

Approved this 19th day of May, 2016

_____ Date: _____

Lorinda A. Wichman, Chairman

TONOPAH CONSERVATION DISTRICT (& NNCWMA*)

2016-2017 PROPOSED BUDGET

FOR FISCAL YEAR ENDING JUNE 30, 2017

PROJECTED INCOME

| | | |
|--|----|-----------|
| TONOPAH CONSERVATION DISTRICT (BANK BALANCE 5/19/2016) | \$ | 18,184.37 |
| STATE FUNDING | \$ | 4,000.00 |
| COUNTY FUNDING | \$ | 5,000.00 |
| BLM FUNDING (GRANT BALANCE REMAINING) | \$ | 67,623.68 |
| RAC/FS FUNDING (GRANT EXPIRED 9/30/2014)-MATCHING | \$ | 0.00 |
| SAGE GROUSE GRANT | \$ | 0.00 |

TOTAL PROJECTED FUNDING \$ **94,808.05**

PROJECTED EXPENDITURES

| | | |
|--|----|-----------|
| CWMA – WEED PROJECTS (BLM Grant Projects Cost) | \$ | 67,623.68 |
| NEVADA YOUTH RANGE CAMP | \$ | 200.00 |
| RAC FUNDING MATCH FOR (TCD) | \$ | 0.00 |
| NVACD DUES | \$ | 600.00 |
| CONTRACTED / SECRETARY | \$ | 6,000.00 |
| POSTAGE | \$ | 100.00 |
| OFFICE SUPPLIES | \$ | 100.00 |
| TRAVEL | \$ | 1,000.00 |
| MILEAGE | \$ | 1,000.00 |
| CONTINUING EDUCATION | \$ | 100.00 |
| ADVERTISING / MEETING PUBLICATIONS | \$ | 700.00 |
| COPYING / AGENDA PACKETS MEETINGS | \$ | 500.00 |

| | | |
|---|----|------|
| GRANT / PROJECT COSTS / BLM | \$ | 0.00 |
| GRANT / SAGE GROUSE INITIATIVES / PROJECT | \$ | 0.00 |

Weed Projects TCD Assistance Matching Funds/Various Projects \$ 16,884.37

TOTAL PROJECTED EXPENDITURES \$ **94,808.05**

SURPLUS \$ **0.00**

***NNCWMA is managed by TCD & shares a checkbook with the TCD.**

Tonopah Conservation District/& NNCWMA Proposed Budget Fiscal Year 2016-2017
Approved this 19th day of May, 2016

_____ **Date:** _____

Lorinda A. Wichman, Chairman TCD

Tonopah Conservation District Annual Report September 30, 2017

The Tonopah Conservation District continues to coordinate with and support NRCS, DCNR, USDA, BLM, USFS, FSA, NDOW and other agencies to disseminate program information and development to producers via email, newsletters and meetings. The Tonopah Conservation District together with the Northern Nye Cooperative Weed Management Area (NNCWMA) supports and helps coordinate weed abatement projects on both public and private lands, with treatments administered by Tri County Weed Control and funded by the BLM.

Current staffing of the Tonopah Conservation District is comprised of:

Lorinda Wichman, Chairman of the TCD and Nye County Commissioner
Anthony Perchetti, Vice Chairman
Richard Reason, Supervisor
Tom Seley, Supervisor
Donna Otteson, Supervisor
Jerry Elliston, Supervisor
Susan Wharff, Administrative Assistant

All of the above listed members and staff also reside as members of the NNCWMA.

From July 1, 2016 through June 30, 2017 the TCD/NNCWMA conducted 6 meetings over this time period. All meetings were properly posted, advertised, minutes recorded and transcribed in accordance with the open meeting law. All required financial reports were completed and offered to NRCS, DCNR and the BLM as required by the State and BLM Weed Grant program. The TCD also includes 30-60 minute workshops at each meeting to discuss projects and application of those projects. These workshops are included and posted with meeting notices as well as the newspaper advertisements.

Phase III of the Sage Grouse initiative project for the Pasco Canyon area is underway and in the planning stages. The \$ 11,000.00 RAC grant application was submitted in August 2016 and approved. The TCD has partnered with the USFS on Phase III of this project to continue the Sage Grouse Initiative efforts as well as helping other wildlife in the area through Pinion Juniper (PJ) removal.

The Morgan Creek Ranch Project (private land) was submitted as a project proposal for the Competitive Sage-grouse 2017 grant in February 2017. The project was approved and the TCD was awarded \$ 7,191.80. The project is in the early stages and currently coordination efforts are being made with the Nevada Department of Forestry (NDF) who has been contracted to do the labor and tree removal. Transects were done as required by a representative from DCNR via Lauren Williams.

In November 2016 the TCD held their mass election meeting. The TCD had 2 vacancies and Donna Otteson was nominated to fill one of the vacancies. The TCD continued efforts to fill the second vacancy and was successful in May of 2017 and Jerry Elliston was appointed to the second vacancy.

The TCD is currently working on their next project Barley Creek/Monitor Valley and has taken the first step which was to map and inventory the area. That has now been completed through Jerry Elkins of CNGIS who contributed his time and efforts to the Tonopah Conservation District. The USFS picked up half of Mr. Elkins fee in the amount of \$ 820.00. Mr. Elkins donated the remaining balance of \$ 820.00 to the TCD as in-kind services. The project is now ready for a NEPA study and a date should be determined in the near future.

The TCD sponsored 2 Nevada Youth Range Camp participants from Round Mountain, NV. area for 2017. The Society for Range Management operates the week-long camp for 14-18 year olds from Nevada and California. The TCD supports this camp through sponsorships every year.

The TCD published a Spring/Summer Newsletter and was distributed to our producers and public as well. (Newsletter attached).

The Tonopah Conservation District and CWMA meeting information, agenda's and minutes are included on the Nye County Website for ease of access by the public and producers who wish to obtain past meeting information as well as the next meeting information and location.

All operations have been conducted within the district budget and outreach to producers and community is ongoing.

APPROVED this 17th day of August, 2017

Signature on File

Lorinda Wichman, Chair TCD

YEAR-END FINANCIAL REPORT
TONOPAH CONSERVATION DISTRICT
SUMMARY OF RECEIPTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2017

| RECEIPT SOURCE | AMOUNT |
|--|------------------|
| State Funds | \$ 4,000.00 |
| County Funds | \$ 5,000.00 |
| City Funds | \$ 0.00 |
| Other Government Funds | \$ 0.00 |
| Administrative Income | \$ 0.00 |
| Interest, CD, Savings and Checking | \$ 0.00 |
| Grants for projects: BLM Funding Weed Control Grant (Public Lands) | \$ 73,623.68 |
| Grants for projects: NDA Funding Weed Control Grant (Public Lands) | \$ 0.00 |
| Grants for projects: Sage Grouse | \$ 7,191.80 |
| Rental Income: (Equipment etc.) | \$ 0.00 |
| Contributions | \$ 0.00 |
| Building/Property Rental Fees | \$ 0.00 |
| Other Sources of Income: | \$ 0.00 |
| Total Income: To 6/30/2017 | \$ 89,815.48 |

TONOPAH CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2017

| EXPENDITURE | AMOUNT |
|--|---------------------|
| Employee Salary/ Susan Wharff | \$ 4559.75 |
| Fringe Benefit Expense/ | \$ 0.00 |
| Travel/S.Wharff Travel Time | \$ 310.00 |
| Mileage | \$ 835.46 |
| Building Rent | \$ 0.00 |
| Telephone | \$ 0.00 |
| Insurance | \$ 0.00 |
| Notary Charge | \$ 5.00 |
| Banking Charge Analysis Fee/Monthly | \$ 1.01 |
| Postage | \$ 52.27 |
| Copying Expense | \$ 233.56 |
| Office Supplies | \$ 114.39 |
| Publications/Newspaper/Advertising | \$ 145.00 |
| Education/Information Expenses | \$ 0.00 |
| Equipment Purchase: | \$ 0.00 |
| Equipment Expenses: | \$ 0.00 |
| Youth Range Camp | \$ 400.00 |
| Dues / NvACD, | \$ 600.00 |
| Dues / Other | \$ 0.00 |
| Project Costs: | |
| Grant BLM – Tri-County Weed Public Lands | \$ 73,623.68 |
| Grant NDA – Funding Weed Control Grant | \$ 0.00 |
| Grant Sage Grouse | \$ 836.35 |
| Other Expenses – TCD 25% Cost Share-Weed Control | \$ 180.01 |
| Total Expenses July 1, 2016 through June 30, 2017 | \$ 81,896.48 |

**TONOPAH CONSERVATION DISTRICT
FINANCIAL SUMMARY**

FOR FISCAL YEAR ENDING JUNE 30, 2017

1. BEGINNING OF YEAR FUND BALANCE (*must equal funds reported from end of previous fiscal year)

| | | |
|---|----|------------|
| A. CHECKING ACCOUNT BALANCE: | \$ | 16,692.42 |
| B. CASH ON HAND | \$ | 0.00 |
| C. TOTAL FUND BALANCE | \$ | 16,692.42 |
| D. ACCOUNTS RECEIVABLE/GRANTS/INCOME | \$ | 89,815.48 |
| E. ACCOUNTS PAYABLE Fiscal year 2016-2017 | \$ | -81,896.48 |
| F. TOTAL FUNDS AVAILABLE | \$ | 24,611.42 |

2. END OF YEAR FUND BALANCE:

| | | |
|-----------------------------|----|-----------|
| A. CHECKING ACCOUNT BALANCE | \$ | 24,611.42 |
| B. CASH ON HAND | \$ | 0.00 |
| C. TOTAL FUND BALANCE | \$ | 24,611.42 |

3. SUMMARY:

| | | |
|-----------------------------------|----|------------|
| A. BEGINNING OF YEAR FUND BALANCE | \$ | 16,692.42 |
| B. PLUS TOTAL RECEIPTS | \$ | 89,815.48 |
| C. LESS TOTAL EXPENDITURES | \$ | -81,896.48 |
| D. END OF YEAR FUND BALANCE | \$ | 24,611.42 |

4. ASSETS:

| | | |
|---------------------------------|----|--------|
| A. COMPUTER/RECORDING EQUIPMENT | \$ | 800.00 |
|---------------------------------|----|--------|

TONOPAH CONSERVATION DISTRICT
FOR FISCAL YEAR ENDING JUNE 30, 2017

USE OF STATE APPROPRIATED FUNDS

| | |
|---|------------|
| AMOUNT OF STATE APPROPRIATED FUNDS: | \$ 4000.00 |
| FUNDS SPENT: OPERATING EXPENSES/PAYROLL/SUPPLIES ETC. | \$ 4000.00 |
| MATCHING FUNDS SPENT: LISTED ABOVE | \$ 3436.45 |
| IN – KIND SERVICES:* | \$ 820.00 |
| See information listed below | |
| BALANCE REMAINING: * | \$ 256.45 |

Excerpt of IN-KIND Services from May 25, 2017 meeting of the TCD

10A. FOR POSSIBLE ACTION- DISCUSSION, DELIBERATION AND DECISION TO APPROVE JERRY ELKINS TO CONDUCT AN INVENTORY / MAPPING OF THE BARLEY CREEK AREA AND DETERMINE AND APPROVE THE FUNDING AMOUNT FOR THE WORK PERFORMED. (LORINDA WICHMAN)-CONTINUED

Mr. Elkins stated his rate: ½ day charge was \$ 500.00 plus \$80.00 an hour. He stated the estimated amount was \$ 1640.00 for the project. He stated he was willing to donate half of that amount of \$ 820.00 to the TCD leaving a balance of \$ 820.00.

Final to be Approved this 17th day of August 2017

Signature on File

Lorinda Wichman, Chair/Tonopah Conservation District