

**STARR VALLEY CONSERVATION DISTRICT  
PLAN OF WORK  
Fiscal Year 2018**

The following constitutes the Starr Valley Conservation District Annual Plan of Work for the Fiscal Year 2018 (July 1, 2017 – June 30, 2018).

**Mission Statement**

To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

**Planning and Service**

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and program.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Provide support for the current Farm Bill Programs.
- C. Continue coordination with all agencies on water quality problems when identified within the District.
- D. Provide technical assistance to land users on planning and implementation of conservation practices.
- E. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- F. Work with Wells Rural Electric Company to create Ag Energy Efficiency Opportunities within the district.
- G. Work on the issues of a Sage Grouse Management Plan with collaborating agencies and groups.

**Noxious Weed Control Program**

- A. Continue and monitor a biological control project along the Ruby Mountains and East Humboldt Range in coordination with the Lamoille & Jiggs Conservation Districts
- B. Participate in the Humboldt Watershed Cooperative Weed Management Area
- C. Coordinate with the Union Pacific Railroad on right of ways in a Noxious Weed Control Program.
- D. Work in cooperation with the Clover Valley Conservation District on a Noxious Weed Control Program in the Bishop Creek Canyon and surrounding area.

### **Equipment Program**

- A. Manage the district equipment program for benefit of cooperators in implementing conservation practices.

### **Information and Education Program**

- A. Sponsor area participants to the annual Range Camp, if there are applicants.
- B. Provide assistance to schools within the District on conservation education as requested.
- C. Hold an annual meeting to inform all cooperators on District activities.
- D. Cooperate with the Wells FFA chapter on various projects and support when needed.
- E. Cooperate with landowners to improve the Humboldt River Watershed with proper functioning condition.
- F. Work with the State Conservation Commission on monitoring sagebrush demonstration plots in cooperation with the local sage-grouse local area working group.

### **Management and Administration**

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all coordinating agencies and area cooperators are invited.
- C. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
- D. Review Memorandums of Agreements with coordinating agencies each year.
- E. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making on locally led conservation.
- F. Contribute to the Elko County Association of Conservation Districts' clerical fund.
- G. Contact elected representatives as needed to provide support and funding for resource management concerns.
- H. Hold Supervisor elections in even-numbered years.
- I. Implement coordination with federal, state and local governments and/or agencies.

### **Starr Valley Conservation District:**

Jonathan Dahl - Chairman  
Gary Botts  
Leslie Lotspeich  
Travis Myers  
Laurel Wachtel

*This Plan of Work was approved at the Starr Valley Conservation District meeting held March 16, 2017.*

**PROPOSED BUDGET**  
**STARR VALLEY CONSERVATION DISTRICT**  
**ESTIMATE OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2018

<b>Expenditure</b>	<b>Amount</b>
<b>Employee Support:</b> wages, office supplies, postage (to ECACD)	<b>1000.00</b>
<b>Education &amp; Information Expenses</b>	<b>200.00</b>
<b>Starr Valley Annual Dinner</b>	<b>250.00</b>
<b>Equipment Purchase</b>	
<b>Equipment Expenses:</b> maintenance, repair, operation	<b>655.00</b>
<b>Dues:</b> NvACD	<b>600.00</b>
<b>Dues:</b> NACD	<b>250.00</b>
<b>Travel – Supervisors</b> (per diem, mileage to meetings, registration)	<b>500.00</b>
<b>Bond and Insurance Expenses – Supervisors</b>	<b>0.00</b>
<b>Project Costs:</b>	
<b>Grant #1 – Elko County Weed Cooperative Agreement – Right-of-Way application</b>	<b>5000.00</b>
<b>Grant #2</b>	
<b>Grant #3</b>	
<b>Other expenses:</b> Herbicides for on-farm weed treatment	<b>500.00</b>
Misc. Donations: HWCWMA, NvACD meeting, etc.	<b>300.00</b>
<b>TOTAL EXPENSES</b>	<b>9255.00</b>

**PROPOSED BUDGET**  
**STARR VALLY CONSERVATION DISTRICT**  
**ESTIMATE OF RECEIPTS**

For the Fiscal Year Ending June 30, 2018

<b>Receipt Source</b>	<b>Amount</b>
<b>State Funds</b>	<b>4000.00</b>
<b>County Funds – Elko County Weed Cooperative Agreement</b>	<b>5000.00</b>
<b>City Funds</b>	<b>0.00</b>
<b>Other Government Funds (specify)</b>	<b>0.00</b>
<b>Administrative Income (specify)</b>	<b>0.00</b>
<b>Interest – CD, Savings and Checking</b>	<b>0.00</b>
<b>Grants for projects (specify)</b>	<b>0.00</b>
<b>Rental Income: Equipment</b>	<b>255.00</b>
<b>Contributions</b>	<b>0.00</b>
<b>Building/Property Rental Fees</b>	<b>0.00</b>
<b>Other Sources of Income</b>	<b>0.00</b>
<b>TOTAL INCOME</b>	<b>9255.00</b>

*This Proposed Budget was approved at the Starr Valley Conservation District meeting held March 16, 2017.*

**STARR VALLEY CONSERVATION DISTRICT**  
**Annual Report**  
**Fiscal Year 2018**

The following details the activities of the Starr Valley Conservation District for the period of July 1, 2017 through June 30, 2018.

**PLANNING AND SERVICE**

In order to facilitate implementation of the District's programs, we solicited assistance from other agencies and organizations assistance on a regular basis.

- A. Discussion with other agencies on water quality issues and possible projects. No action was taken but possible projects are being considered.
- B. Continued support for the current Farm Bill.
- C. Continued the noxious weed control program with Memorandums of Agreement. Cooperating agencies include USFS, Elko County, BLM, Nevada Department of Agriculture, and NRCS.
- D. Supported activities of the Humboldt Watershed Cooperative Weed Management Area.
- E. Continued the Civil Rights policy with NRCS on minority outreach programs to ensure that all land users are aware of assistance available to them.
- F. Conservation planning assistance was provided to cooperators who requested assistance.
- G. Support the Elko County Commissioners on their Elko County Sage Grouse Management Conservation Strategy Plan.
- H. Continued noxious weed abatement in Bishop Creek watershed.

**INFORMATION AND EDUCATION ACTIVITIES**

- A. Assistance to the Wells High School Vocational-Agriculture Department is ongoing as needed and requested.

## **MANAGEMENT AND ADMINISTRATIVE ACTIVITIES**

- A. Dues were paid to the Nevada Association of Conservation Districts and Elko County Association of Conservation Districts.
- B. Regular meetings were held, and cooperating agencies were invited to participate in the meetings.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The District's financial report, annual report and planning reports were all submitted by their respective due dates to the Nevada Division of Conservation Districts.
- E. Meeting minutes were submitted to the Nevada State Conservation Commission and NRCS.
- F. Jonathan Dahl or a designate substitute represented the District at the Elko County Association of Conservation Districts.
- G. Continued management of the district equipment program for benefit of cooperators in implementing conservation practices.
- H. Continued monitoring sagebrush demonstration plots at Mary's River Ranch by Great Basin College.

Jonathan Dahl – Chairman

*This report was approved at the Starr Valley Conservation District meeting held September 11, 2018.*

# **Starr Valley Conservation District**

## **Financial Report Fiscal Year 2018**

July 1, 2017 - June 30, 2018

### **Summary of Receipts**

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 4,542.86
Elko County Appropriation	\$ 5,000.00
Conservation Client Gateway sign-up incentives	\$ 1,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	
<b>TOTAL RECEIPTS</b>	<b>\$ 10,542.86</b>

**Starr Valley Conservation District**  
**Summary of Expenditures**  
For the fiscal year ending June 30, 2018

<b>Expenditure</b>	<b>Amount</b>
Travel (per diem - mileage)	
Registration - meetings	
Project : Noxious Weed Management	
Herbicide for distribution	\$ 6,038.63
Noxious Weed Contract Spraying	\$ 5,000.00
Education:	
Annual dinner and meeting	\$ -
Office Supplies:	
Equipment purchase:	\$ -
Equipment expenses (maintenance, repair, operations)	
Donations:	\$ -
Demonstrations	\$ -
Dues NvACD (2017 and 2018 dues cleared this FY)	\$ 1,200.00
Dues NACD	\$ -
Dues ECACD clerical fund	\$ 1,000.00
Other Dues	
Bank Fees	\$130.00
Miscellaneous	\$ -
<b>TOTAL Expenditures</b>	<b>\$ 13,368.63</b>

# Starr Valley Conservation District Financial Summary

For the Fiscal year ending June 30, 2018

---

## 1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:

Equipment Account	
Checking Account	\$ 6,040.46
Certificate of Deposit	

b. Cash on Hand

**c. Total Fund Balance** **\$ 6,040.46**

d. Accounts receivable

e. Accounts payable

**f. Total Funds Available** **\$ 6,040.46**

## 2. END OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:

Equipment Account	
Checking Account	\$ 3,214.69
Certificate of Deposit	

b. Cash on Hand

**c. Total Fund Balance** **\$ 3,214.69**

d. Accounts receivable - pending deposit

e. Accounts payable - pending repair payment

**f. Total Funds Available** **\$ 3,214.69**

## 3. SUMMARY

a. Beginning-of-year fund balance	\$ 6,040.46
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 10,542.86
c. Minus Total Expenditure (from expense summary)	\$ 13,368.63
d. Must Equal End of the Year Fund Balance (2 f)	<u>\$ 3,214.69</u>

**Starr Valley Conservation District**  
**Fiscal Year 2018**  
**USE OF STATE APPROPRIATED MONEY**

---

State Appropriated Money:		\$ 4,542.86
Elko County contribution		\$ 5,000.00
	Total received	\$ 9,542.86
Money Spent:		\$ 13,368.63

Equipment list and value		
24 ft, flatbed trailer		\$6,000.00
Lawson Aerator		\$15,000.00
Backpack sprayers (5)		\$100.00
Trailer mounted sprayer (250 gallon)		\$500.00

*This report was approved at the Starr Valley CD meeting held September 11, 2018.*