

**ANNUAL WORK PLAN**  
**QUINN RIVER CONSERVATION DISTRICT**  
**FY 2017 – 2018**

**INTRODUCTION**

The Quinn River Conservation District (QRCD) #732 covers the western part of Humboldt County, Nevada. There are about 2,508,750 acres in the district consisting of 326,920 acres of private land and 2,181,830 acres of public land. Public lands are administered by the Bureau of Land Management, United States Forest Service, and US Fish and Wildlife Service (Sheldon Wildlife Refuge).

Private lands are used to produce irrigated crops: oats, wheat, alfalfa hay, alfalfa seed, potatoes, mint, grass seed; and improved pasture. The average size of farms and ranches in the district is 2,500 acres.

Industrial uses of lands in the district consist of a few small mining ventures.

The functional purpose of the QRCD is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water, and related resources.

**DISTRICT BOARD OF SUPERVISORS**

The QRCD Board of Supervisors consists of Acting Chairman Dan Hetrick, Bryce Brumley, Dan Dufurrena, Will Frey, Daniel Moore, and Brian Rookstool.

**DISTRICT OBJECTIVES**

The Board of Supervisors have objectives that are designed to provide quality service to district cooperators interested in developing conservation programs for their farms and ranches. Cooperating units are primarily the USDA Natural Resources Conservation Service (NRCS) and Nevada Department of Conservation and Natural Resources (DCNR). Specific objectives are as follows:

**Objective 1: School Field Trips Project**

The Board will provide an educational Introduction to Conservation Districts. Spring and Fall trips for the rural elementary schools in our District are being developed. A series of

presentations will be made on various seasonally appropriate topics to increase the students' awareness in local agricultural settings.

**Objective 2: Noxious Weeds and Other Pests Treatment Program**

The District will assist funding landowners in spraying or otherwise preventing damage to land while seeking the cooperation/permission of adjacent non-private landholders.

**Objective 3: Water Quality and Quantity Information Resource Initiative**

The District will work with appropriate agencies and the developing Humboldt County Water Plan to inform cooperators about water resources and management of this precious, limited resource.

**Objective 4: Equipment Rental for Area Farmers and Ranchers**

The District maintains and provides rental equipment, currently including loaders, graders, a trailer, truck, and trencher.

**Objective 5: Support USDA/NRCS Programs that Apply to Our Territory such as the Environmental Quality Incentives Program (EQIP)**

The District will guide agricultural users to develop and complete qualifying Conservation Activity Plans (CAP). This includes a wide range of priorities such as energy usage, water quantity/quality, and soil erosion/depletion.

**Objective 6: Greater Sage Grouse Initiative**

The District will promote the technical and financial assistance available to ranchers to restore and protect habitat for sage grouse through the NRCS.

**Quinn River Conservation District Work Plan FY 2017-2018**

**Approved by the Quinn River Conservation District Board of Supervisors**

**April 5, 2017**

**PROPOSED BUDGET**  
**QUINN RIVER CONSERVATION DISTRICT**  
***ESTIMATE OF RECEIPTS***

For the Fiscal Year Ending June 30, 2018

<b><u>RECEIPT SOURCE</u></b>	<b><u>AMOUNT</u></b>
<b>State Funds</b>	<b>4,000</b>
<b>County Funds</b>	
<b>City Funds</b>	
<b>Other Government Funds (specify)</b>	
<b>Administrative Income (specify)</b>	
<b>Interest – CD, Savings and Checking</b>	
<b>Grants for projects (specify)</b>	
<b>Rental Income (equipment, etc.)</b>	<b>5,000</b>
<b>Contributions</b>	
<b>Building/Property Rental Fees</b>	
<b>Other Sources of Income</b>	
<b><i>TOTAL INCOME</i></b>	<b>\$9,000</b>

**Submit by June 1<sup>ST</sup> of each year to the:  
State Conservation Districts Program**

QUINN RIVER CONSERVATION DISTRICT

*ESTIMATE OF EXPENDITURES*

For the Fiscal Year Ending June 30, 2018

<b>EXPENDITURE</b>	<b>AMOUNT</b>
Employee Salary	1,200
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
Postage	100
Copying Expense	
Office Supplies	100
Education & Information Expenses	800
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	2,200
Dues – NvACD	600
Dues – NACD	1,000
Dues – Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1 School Field Trips	1,500
Grant #2 Noxious Weeds Treatment	1,500
Grant #3	
Other Expenses (specify)	
<b>TOTAL EXPENSES</b>	<b>\$9,000</b>

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State Conservation Districts Program

ANNUAL REPORT  
QUINN RIVER CONSERVATION DISTRICT  
Fiscal Year Ending June 30, 2017

This was a year of rebuilding for our Conservation District. There is a renewed enthusiasm and involvement, especially in the second half, as we met throughout the year.

Along with the Board of Supervisors, we were thankful for DCNR and related USDA staff participation and input for opportunities moving toward revitalization.

We renewed membership with the NvACD and NACD.

We continue to provide equipment rental and maintained that equipment as needed.

Because of early inactivity, many objectives remain unfulfilled although all Annual Work Plan items were discussed as we pursue specific implementation. Due to our regaining requirements compliance, state funding of \$4,000 came late in the fiscal year, but was put to good use completely by year-end.

One of our best accomplishments was providing a Field Trip from area grammar schools to a couple of farms in Orovada. The children had a hands-on education day in aspects of irrigation, crops, soils, etc. This will certainly encourage their interest and involvement in conservation.

# QUINN RIVER CONSERVATION DISTRICT

## FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2017

### 1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:

Certificate of Deposit	\$ -
Checking Account	\$ 51,066.28
Savings Account	\$ -
b. Cash on hand	\$ 76.50
c. Total fund balance	\$ 51,142.78
d. Accounts receivable grants	\$ -
e. Accounts payable	\$ -
f. <i>Total funds available</i>	\$ 51,142.78

### 2. END OF YEAR FUND BALANCE:

a. List all bank accounts:

Checking Account	\$ 51,607.01
Savings Account	\$ -
b. Cash on hand	\$ 76.50
c. Total fund balance	\$ 51,683.51
d. Accounts receivable grants	\$ -
e. Accounts payable	\$ -
f. <i>Total funds available</i>	\$ 51,683.51

### 3. SUMMARY:

a. Beginning of year fund balance (1.c. above)	\$ 51,142.78
b. Plus total receipts (from Receipt Summary)	\$ 5,163.00
c. Less total expenditures (from Expense Summary)	\$ 4,622.27
d. Must equal end-of-year fund balance (2.c. above)	\$ 51,683.51

### 4. ASSETS: List all assets and estimate their value:

a. Terex Loader	\$ 500.00
b. Grader Old Yellow	\$ 2,500.00
c. Green Trencher	\$ 1,000.00
d. Low Boy	\$ 7,500.00
e. Mack Truck	\$ 2,000.00
f. Dresser Grader	\$ 20,000.00

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30, 2017

TO: STATE CONSERVATION COMMISSION

DCNR – CONSERVATION DISTRICT PROGRAM

[BRE@DCNR.NV.GOV](mailto:BRE@DCNR.NV.GOV)

**QUINN RIVER CONSERVATION DISTRICT**  
**SUMMARY OF EXPENDITURES**  
 For the Fiscal Year Ending June 30, 2017

<u><b>EXPENDITURE</b></u>	<u><b>AMOUNT</b></u>
<b>Employee Salary</b>	1,900.00
<b>Fringe Benefit Expense</b>	
<b>Travel</b>	
<b>Building Rent</b>	
<b>Telephone</b>	
<b>Insurance</b>	
<b>Postage (box rental)</b>	66.00
<b>Coying Expense</b>	
<b>Office Supplies</b>	
<b>Education &amp; Information Expenses</b>	75.00
<b>Equipment Purchase (specify)</b>	
<b>Equipment Expenses (maintenance, repair, oper)</b>	234.37
<b>Dues - NvACD: two annual dues</b>	1,200.00
<b>Dues - NACD</b>	900.00
<b>Dues - Other</b>	
<b>Mileage</b>	
<b>Investments (specify)</b>	
<b>Internet</b>	
<b>Bond and Insurance Expenses</b>	
<b>Project Costs:</b>	
<b>School Field Trip Transportation</b>	246.90
<b>Other Expenses (specify)</b>	
<b>TOTAL EXPENSES</b>	\$ 4,622.27

*DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30, 2017*

*TO: STATE CONSERVATION COMMISSION*  
*DCNR – CONSERVATION DISTRICT PROGRAM*

[BRE@DCNR.NV.GOV](mailto:BRE@DCNR.NV.GOV)

*Fax# 775-684-2715*

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**YEAR-END FINANCIAL REPORT**  
**QUINN RIVER CONSERVATION DISTRICT**  
**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2017

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
State Funds	4,000.00
County Funds	0
City Funds	0
Other Government Funds (specify)	0
Interest - CD, Savings, and Checking	0
Grants for projects (specify)	0
Rental Income (equipment, etc.)	1,163.00
Contributions	0
Building/Property Rental Fees	0
Other Sources of Income	0
<b>TOTAL INCOME</b>	<b>\$ 5,163.00</b>

**YEAR-END FINANCIAL REPORT**

*DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30, 2017*

*TO: STATE CONSERVATION COMMISSION*

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*Fax# 775-684-2715*

# QUINN RIVER CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2017

## USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money \$ 4,000.00

Money Spent:

Category (Dues, Payroll, Field Trip) \$ 4,000.00

Matching Funds Spent:

Category (specify) \$0.00

Balance Remaining: \$0.00

  
Authorized Signature:  
Name and Title *Donnie P. Hefner*  
*activities chair*  
QUINN RIVER CONSERVATION DISTRICT

*9/26/17*  
Date

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30, 2017

TO: STATE CONSERVATION COMMISSION

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