

**ANNUAL PLAN OF WORK  
NORTHEAST ELKO CONSERVATION DISTRICT  
Fiscal Year 2018; July 1, 2017 – June 30, 2018**

The following constitutes the Northeast Elko Conservation District Annual Plan of Work for the fiscal year ending on June 30, 2018.

**Planning and Service**

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Continue cooperation with the NRCS on the snow survey program.
- C. Provide support for the current Farm Bill Programs.
- D. Continue cooperation with all agencies on water quality problems when identified within the District.
- E. Provide technical assistance and support, to land users in planning, implementation, and maintenance of conservation practices.
- F. Assist NRCS on outreach programs to insure that all landusers are aware of available assistance.
- G. Participate with, act as fiduciary agent, and support the SANE Group.
- H. Support the collaboration, planning and implementation of plans for the Shoesole plan involving the Cottonwood, Boies and Home Ranches under the Resource Collaborative Planning Program.
- I. Collaborate on projects pertaining to Sage-Grouse Habitat Management with the State of Nevada Sagebrush Ecosystem Council and other cooperating agencies and groups.
- J. Support the SANE volunteer Fire District.
- K. The CD will be a sponsor of the Conservation Credit System program.

**Noxious Weed Control Program**

- Dominant species: short white top, Canada thistle, scotch thistle, and leafy spurge,
- Continue treatments along Elko County Roads.
- Implement GPS mapping of Weed infestations within the District to identify problem areas.
- The District maintains two GPS units to assist in accurate mapping.
- Continue providing non-restricted chemical and equipment for cooperators on Noxious Weed control efforts.
- Support the Elko County Cooperative Weed Management Area and support the Weed Summit.
- Utilize bio-control in weed treatment.
- Continue with an Assistance Agreement with BLM for cooperative weed management.

### **Equipment Program**

- Manage the district equipment program for benefit of cooperators in all areas of the District in implementing conservation practices.
- Continue equipment maintenance.

### **Information and Education Program**

- A. Sponsor participants to the annual Range Camp, if funding is available.
- B. Provide assistance to schools within the District on conservation education when requested.
- C. Provide scholarships to students who plan higher education in agriculture/ resource management or related fields, if funding is available.
- D. Cooperate with the Great Basin College Life Sciences Department for educational programs and sites for the programs.

### **Management and Administration**

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all cooperating agencies are invited.
- C. Contribute to the Elko County Association of Conservation Districts.
- D. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
- E. Review Memorandums of Agreements with cooperating agencies each year.
- F. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district.
- G. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.
- H. Revise Long Range Plan and update to reflect current issues and concerns.

### **NE Elko Conservation District:**

Agee Smith - Chairman  
Steve Boies - Vice-Chariman  
Wyatt Mesna - Treasurer  
Robin Boies  
Ruby Uhart

*Approved at the Northeast Elko Conservation District meeting held May 11, 2017.*

**PROPOSED BUDGET**  
**NORTHEAST ELKO CONSERVATION DISTRICT**  
**ESTIMATE OF EXPENDITURES**

For the Fiscal Year 2018; July 1, 2017- June 30, 2018

<b>Expenditure</b>	<b>Amount</b>
<b>Employee Support:</b> (ECACD dues) wages, office supplies, postage	<b>1,000.00</b>
<b>Education &amp; Meeting Expenses</b>	<b>1,000.00</b>
<b>Donations</b>	<b>0.00</b>
<b>Equipment Purchase</b>	<b>500.00</b>
<b>Equipment Expenses:</b> maintenance, repair, operation	<b>350.00</b>
<b>Dues:</b> NvACD	<b>600.00</b>
<b>Dues:</b> NACD	<b>350.00</b>
<b>Investments</b> (specify)	<b>0.00</b>
<b>Bond and Insurance Expenses</b>	<b>0.00</b>
<b>Project Costs:</b>	<b>0.00</b>
<b>Grant #1</b> – Elko County Weed Cooperative Agreement	<b>5,000.00</b>
<b>Grant #2</b>	
<b>Grant #3</b>	
<b>Other expenses:</b> Biocontrol	<b>500.00</b>
<b>TOTAL EXPENSES</b>	<b>9,300.00</b>

**PROPOSED BUDGET**  
**NORTHEAST ELKO CONSERVATION DISTRICT**  
**ESTIMATE OF RECEIPTS**

For the Fiscal Year 2018

<b>Receipt Source</b>	<b>Amount</b>
<b>State Funds</b>	<b>4,000.00</b>
<b>County Funds – Elko County Weed Cooperative Agreement</b>	<b>5,000.00</b>
<b>City Funds</b>	<b>0.00</b>
<b>Other Government Funds (specify)</b>	<b>0.00</b>
<b>Administrative Income - from SANE</b>	<b>4,500.00</b>
<b>Interest – CD, Savings and Checking</b>	<b>0.00</b>
<b>Grants for projects (specify)</b>	<b>0.00</b>
<b>Rental Income: Equipment</b>	<b>0.00</b>
<b>Contributions</b>	<b>0.00</b>
<b>Building/Property Rental Fees</b>	<b>0.00</b>
<b>Other Sources of Income</b>	
<b>TOTAL INCOME</b>	<b>13,500.00</b>

*Approved at the Northeast Elko Conservation District meeting held May 11, 2017.*

# NORTHEAST ELKO CONSERVATION DISTRICT ANNUAL REPORT Fiscal Year 2018

The following constitutes the Annual Report for the period of July 1, 2017 through June 30, 2018.

## **PLANNING FOR SERVICE**

- A. Support continued for the current Farm Bill.
- B. Continued a program for cooperators to purchase general use pesticides through a CD account at a local business.
- C. Cooperated with the NRCS to provide information on assistance available to minorities, and female land users with the District. Reviewed the Civil Rights policy and posted a notice in the Elko office along with a copy in the CD's meeting folder.
- D. Reviewed the District's equipment program to benefit the small landowners within the District.
- E. No activity occurred on the proposed SNOTEL sites at Round Top and Knoll Mountains.

## **INFORMATION PROGRAM ACTIVITIES**

- A. Encouraged participation in the NACD Poster contest.
- B. The District continued support of the SANE group and help coordinate meeting times and places as well as included input and support of the SANE sagebrush ecosystem plan.
- C. Active participation in the state's Conservation Credit Program.
- D. Began development of the CD's conservation resource needs assessment plan.

## **MANAGEMENT & ADMINISTRATION ACTIVITIES**

- A. Paid dues to the National Association of Conservation Districts.
- B. The Nevada Association of Conservation Districts dues were paid.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The District's Proposed Budget was submitted by the due date.
- E. The District's Plan of Work was submitted by the due date.
- F. Meeting Minutes were provided to the NRCS and Nevada Division of Conservation Districts.
- G. Agee Smith represented the District at meetings of the Elko County Association of Conservation Districts as well as the Nevada Association of Conservation Districts.
- H. The District was awarded a Capacity Grant on behalf of SANE from Intermountain West Joint Venture. Funds were used towards a salary for an executive director.
- I. Actively participated in the Regional Conservation Partnership Program (RCPP) to improve and increase wet meadows.
- J. NDOW awarded the district a grant for sagebrush habitat restoration and wetland restoration projects which also provides dollars for a person to assist with coordination of the projects and partners.
- K. Received funding from the State Conservation Commission for sage-grouse funding.

Agee Smith, Northeast Elko CD Chairman

*This report was approved at the Northeast Elko Conservation District meeting held September 27, 2018.*

# Northeast Elko Conservation District

## Financial Report fiscal year 2018

July 1, 2017 - June 30, 2018

### Summary of Receipts

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 4,542.86
Elko County Appropriation	\$ 5,000.00
State Additional Funding - Riparian consultation, needs transfer to SANE acct.	\$ 3,192.00
BLM Weed Agreement	\$ 28,771.53
NDOW grant	\$ 12,280.25
Deposit donations	\$ 1,200.00
<b>TOTAL RECEIPTS</b>	<b>\$ 54,986.64</b>

**Northeast Elko Conservation District**  
**Summary of Expenditures**  
For the fiscal year ending June 30, 2018

<b>Expenditure</b>	<b>Amount</b>
Education	\$ -
Meeting registration, per diem	\$ 424.62
Soils workshop	\$ 1,400.00
Project : Noxious Weed Management	
Noxious Weed Spraying - County Roadways	\$ 5,000.00
BLM weed spray agreement	\$ 28,771.53
Herbicide Purchase	
Office Supplies/Postage	\$ -
Equipment purchase:	\$ -
Equipment expenses- trailer registration	\$ -
Donations:	\$ -
Range camp sponsorship	\$ -
NvACD meeting donation and Scholarship donation	\$ 184.98
Dues Nevada Association of CD's	\$ -
Dues National Association CD's	\$ -
Dues (Elko County Association of CD's) clerical fund	\$ 1,000.00
Other Dues	
Bank Fees	\$ 3.89
Miscellaneous: DVD copies of NE Elko CD film	\$ 50.00
<b>TOTAL Expenditures</b>	<b>\$ 36,835.02</b>

# Northeast Elko Conservation District

## Financial Summary

For the fiscal year ending June 30, 2018

### 1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Checking Account	\$ 17,363.73
Savings	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 17,363.73</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 17,363.73</b>

### 2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Checking Account	\$ 35,515.35
Savings	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 35,515.35</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 35,515.35</b>

### 3. SUMMARY

a. Beginning-of-year fund balance	\$ 17,363.73
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 54,986.64
c. Minus Total Expenditure (from expense summary)	\$ 36,835.02
d. Must Equal End of the Year Fund Balance (2 c)	<u>\$ 35,515.35</u>

**Northeast Elko Conservation District**  
**USE OF STATE APPROPRIATED MONEY**

**Fiscal Year 2018**

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Amount of State Appropriated Money:	\$ 4,542.86
Match: Elko County	<u>\$ 5,000.00</u>
 Total received	 <b>\$ 9,542.86</b>
 Money Spent	 <b>\$ 36,835.02</b>

**Sustainable Alliance of Northeast Elko (SANE)**  
**Account Summary**

For the Fiscal Year Ending June 30, 2018

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<b>Summary of Reciepts</b>	
Intermount Joint Venture grant payments	\$ 13,816.92
Volunteer Fire Dept. callout	\$ 290.00
<b>Total Receipts</b>	<b>\$ 14,106.92</b>

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<b>Summary of Expenditures</b>	
SANE meeting reimbursements	\$ 816.21
Sustainable Northwest consultation	\$ 6,664.16
Education- Riparian Consult	\$ 3,192.00
Employee salary and benefits	\$ 39,043.72
Employee education and meetings	\$ 1,503.56
Employee computer	\$ 1,282.07
Bank Fees	\$ 8.60
<b>Total Expenditures</b>	<b>\$ 52,510.32</b>

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<b>Account Beginnning Balance July 1, 2017</b>	
Checking Account	\$ 46,100.75

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<b>Ending Balance June 30, 2018</b>	
Checking Account	7697.35

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<b>Account Summary</b>	
Beginning Balance	\$ 46,100.75
Plus Total Receipts	\$ 14,106.92
Minus Total Expenditures	- \$ 52,510.32
<b>Equals year-end balance</b>	<b>\$ 7,697.35</b>

*This report was approved at the Northeast Elko CD meeting held September 27, 2018.*