FY2016 (7/1/15 – 6/30/16) Annual Work Plan
Mason Valley Conservation District

For More Information Contact: Ed Ryan
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The Annual Work Plan and Annual Budget for the Mason Valley Conservation District (MVCD) were reviewed and approved on May 26, 2015.

Natural Resource Priorities and Goals:

- Improve the condition of all natural resources (water, air, soil, vegetation and animal) – provide landowners with financial and technical assistance to increase water resource quantity and quality through river channel maintenance and bank stabilization; reduce nonpoint source pollution; reduce energy demands; develop alternative energy sources; reduce fire potential; improve grazing management; participate in sage grouse and other species of concern functions; provide technical assistance wherever possible; provide assistance to land planning agencies
- Invasive and Noxious Weeds – MVCD in partnership with the Walker River Basin Cooperative Weed Management Area will continue a comprehensive noxious weed inventory, mapping and management on the Walker River and its tributaries; inventory and treat noxious weeds in Northern Nevada; and assist private landowners with noxious weed management
- Conservation Education – coordinate Walker River Basin Workdays for Mason and Smith Valleys; continue noxious weed education and non-point source pollution education efforts; and provide natural resource education at every opportunity
- Retired Farmland Protection – develop and implement retired farmland restoration plans to those landowners/managers requesting assistance, create native plant materials program

Information – Education/Public Outreach Priorities and Goals:

- Outreach priority – coordinate two Walker River Basin Workdays in Mason and Smith Valleys that teach students to become aware of their natural resources by educating them about water quality, wildlife habitat, riparian vegetation, bioengineering techniques and noxious weeds.

Mason Valley Conservation District FY 16 Annual Work Plan

- Outreach priority – sponsor registration fees for two to three students to attend Nevada Range Camp
- Outreach priority – develop a fuels reduction/fire awareness program for Mason Valley
- General Public Goal – provide all stakeholders in MVCD boundaries noxious weed educational opportunities via brochures, pamphlets, workshops, newspaper articles, etc.

District Operations Priorities and Funding Sources:

MVCD Goals for District Operations

- July – September 2015: complete Draft Financial Report; continue inventory and treatment of noxious weeds; monitor and irrigate as needed retired farmland restoration projects; monitor river restoration projects for vegetation growth; submit Annual Report and Financial Report to State Conservation Commission;
- October-December 2015: complete weed inventory and treatment tasks on Walker River and tributaries as funding provides, attend the Nevada Association of Conservation Districts Annual Meeting; plant new or replace dead shrubs at abandoned farmland restoration projects; cut and treat tamarisk along the Walker River
- January – March 2016: complete monitoring cross section surveys at Snyder and Clements site; continue cutting and treating tamarisk along the Walker River
- April – June 2016: continue inventory and treatment of noxious weeds; monitor river restoration projects for vegetation growth; conduct workdays at Mason and Smith Valley Elementary and High Schools
- By May 2016,submit Proposed Budget and Annual Work Plan to State Conservation Commission
- Conduct "normal" year to year business including:
    - Hold regularly scheduled board meetings
    - Pay annual dues (NvACD, Nevada Weed Management Assoc.)
    - Clerical administration
    - Subdivision reviews
    - Promotion of conservation
    - Attending viable meetings
    - Expand public relations
    - Apply for and administer grants
    - Nominate local conservation leaders for awards

- Participate on the Nevada Forest Stewardship Committee
- Attend State Technical Committee and Local Work Group meetings

Anticipated funding sources for fiscal year 2015-2016:

- State:
  - Conservation District Sage Grouse Funding ($2500-$10,000)
- *Indirect State:*
  - Dream Tags Weed Treatment in the Walker River Corridor in conjunction with NDA ($20,000)
- *Local:* Lyon County, NV ($7500)
- *Indirect Federal*:
  - Nevada Division of Environmental Protection – Snyder ($917.95)
  - Nevada Division of Environmental Protection – Clements ($9,819.63)
  - State of Nevada Noxious Weed Treatment in the Walker River Corridor ($27,671.63)
  - Nevada Division of Forestry – Mason Valley Fuels Identification and Treatment Project ($88,055.83 pending notification of award)

- *Direct Federal:*
  - USFWS Flying M ($25,000.00)
  - Walker Basin Conservancy Foundation – Retired Farmland Restoration ($154,246.53)
- *In-Kind Services:* Board member/volunteers ($3,500)

Summary of Grant Objectives and Tasks:

Conservation District Sage Grouse Funding

- Develop projects for sage grouse habitat improvement
- Implement as funding allows

Nevada Division of Environmental Protection - Snyder

- Monitor the site for vegetation establishment using photos and cross section surveys
- Monitor of bank stability
- Fulfill grant reporting requirements

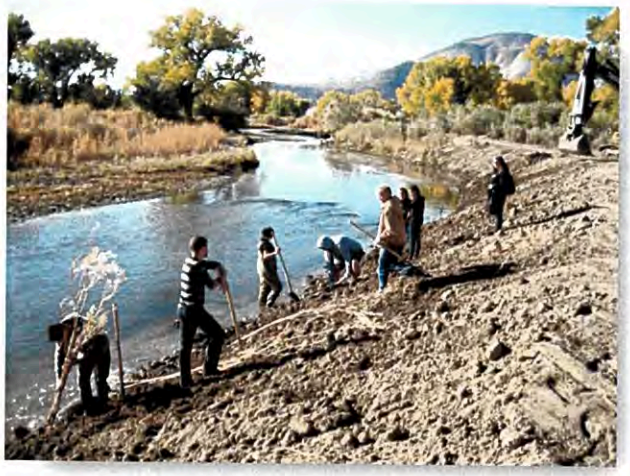
Mason Valley Conservation District FY 16 Annual Work Plan

Nevada Division of Environmental Protection – Clements

- Monitor the site for vegetation establishment using photos and cross section surveys
- Monitor of bank stability
- Fulfill grant reporting requirements

Nevada Division of Forestry – Mason Valley Fuels Identification and treatment (pending notification of award)

- Develop a defensible space inspection form customized for Mason Valley residents requesting information of types of vegetation found. We will limit our survey efforts to Mason, Sunset Hills and Poverty Flats. To entice participation, landowners completing and returning the survey will be able to receive a free ash can for proper disposal of ashes.
- Capture survey responses into a report and GIS database for use by MVCD and MVFPD to determine future projects related to fuels and wildfire. MVCD will purchase ash cans and/or address signs as described in the 2004 Risk Assessment to be given away to those returning a completed survey. We are anticipating 200 completed surveys.
- MVCD field staff will begin treatment of tamarisk along the riparian corridor as identified in the 2004 Risk Assessment for a period of 17 weeks beginning in the fall of 2015 and continuing until funding is exhausted. MVCD will use chainsaws and brush cutters to cut materials and then burn slash piles when conditions allow. MVCD will have water tanks and pumps on site for fire containment. All inventory and treatment data will be captured in a GIS for further analysis. We will treat 8 acres and inventory 400 acres for fuels modification needs.
- MVCD will produce a final report depicting results from the survey and tamarisk/fuels reduction tasks at the end of the project period. MVCD will submit project updates and reimbursement requests as described in the final agreement.



Mason Valley Conservation District FY 16 Annual Work Plan

Dream Tags – Noxious Weed Treatment along the Walker River Corridor

- Use this funding as match for the US Forest Service RAC Noxious Weed Grant

Walker River Noxious Weed Project

- Gain access to properties along the Walker River and its tributaries for a basin-wide noxious weed inventory, mapping and treatment project
- Inventory for all species identified as noxious by the State of Nevada
- Produce a comprehensive map of infestations depicting species identification and population size
- Treat areas using integrated pest management approaches
- Continue to locate new funding sources
- As funding allows, re-vegetate previously treated sites with desirable species

Retired Farmland Restoration Project

- Provide technical assistance to landowners/managers
- Monitor for establishment of desirable species
- Irrigate as needed, maintain irrigation systems
- Coordinate restoration activities with NFWF
- Plant desirable species

Lyon County funds are used as match for all projects and assist with normal operating costs.

5-26-15

Jeff Borsini **Date**
Mason Valley Conservation District

MASON VALLEY CONSERVATION DISTRICT ANNUAL BUDGET

SHEET 1 – ESTIMATE OF RECEIPTS

FOR THE FISCAL YEAR ENDING JUNE 30, 2016

RECEIPT SOURCE	AMOUNT
Lyon County Contribution	7,500.00
State of Nevada	2,500.00
USFWS Partners Flying M	25,000.00
NDEP Snyder 13-017	917.95
NDEP 14-016 Clements	9,819.63
Conservation District Sage Grouse Funding	2,500.00
Dream Tags Grant	20,000.00
NDF State Fire Assistance**	88,055.83
TOTAL RECEIPTS ESTIMATED FOR BUDGET	**156,293.41**

** Pending notification of award

MASON VALLEY CONSERVATION DISTRICT BUDGET
SHEET II – ESTIMATE OF EXPENDITURES

FOR FISCAL YEAR ENDING JUNE 30, 2016

FOR FISCAL YEAR ENDING JUNE 30, 2016	Last FY Actual	This FY To Date	Proposed FY 15 Budget
US Postage	288.17	69.20	125.00
Bank Service Charge	42.00	28.00	42.00
Educational Workshop with Students and Public			350.00
Travel and Training	716.28	340.85	500.00
Dues: NACD			-
NvACD	200.00	600.00	600.00
NWMA	280.00		-
Computer Software and Modernize Hardware		250.00	250.00
Financial Audit			-
Bookkeeping services	250.00	688.11	700.00
NV Range Camp Scholarship	125.00	600.00	400.00
NDPES Permit			-
Office Supplies	754.62	881.08	800.00
Equipment (tools for project)	758.53	610.31	700.00
Vehicle Insurance and Maintenance (oil, gas, upkeep)	795.93	1,119.45	1,200.00
Worker's Compensation for Board Members	6,539.28	3,745.87	6,500.00
Worker's Compensation for Volunteers	-	-	-
District Employee Wage's	3,789.36	15,303.76	7,500.00
Employee Drug Testing	528.32	1,050.00	400.00
General Liability Insurance	901.53	901.53	900.00
Total State of Nevada and Lyon County Funding	15,969.02	26,188.16	20,967.00

Total Available Project Funding 4/30/15			
Project Name:			
USFWS Partners Flying M			
Salary + Fringe Benefits			18,000.00
Operating			7,000.00
Travel			
	-	-	**25,000.00**
Conservation District Sage Grouse Funding	**3,604.72**		
Salary + Fringe Benefits	-	2,688.70	1,250.00
Operating	-	-	1,250.00
Travel	-	182.05	
		2,870.75	**2,500.00**
NDEP Snyder 13-017			

	Salary + Fringe Benefits	4,838.09	5,554.76	850.00
	Operating	218.39	214.99	-
	Travel	151.78	718.24	67.95
	Subcontract	10,095.80	4,720.00	-
		15,304.06	**11,207.99**	**917.95**
NDEP 14-016 Clements				
	Salary + Fringe Benefits	9,526.24	1,881.41	8,830.36
	Operating	163.09	128.00	425.91
	Travel	1,304.88	240.76	343.36
	Subcontract	11,780.00	-	220.00
		22,774.21	**2,250.17**	**9,819.63**
Dream Tags Grant				
	Salary + Fringe Benefits	-	-	9,836.91
	Operating	-	-	10,033.90
	Travel	-	-	129.19
		-	**-**	**20,000.00**
WBC Contract				
	Salary + Benefits	-	5,790.68	141,917.27
	Operating	-	-	1,946.82
	Travel	-	835.53	3,756.23
	Subcontract	-	-	-
		-	**6,626.21**	**147,620.32**
		Total Available Project Funding 4/30/15		**205,857.90**

Pending Notification of Award				
Project Name:				
NDF State Fire Assistance				
	Salary + Benefits	-	-	76,380.83
	Operating	-	-	5,207.00
	Travel			6,468.00
		-	**-**	**88,055.83**
		Pending Notification of Award		**88,055.83**

Projects Not Funded in FY 16				
City of Yerington - Dredge				
	Salary + Fringe Benefits	17.51	-	
	Operating	-	-	
Nevada Department of Agriculture Grant				
	Salary + Fringe Benefits	-	-	25,449.73
	Operating	-	-	148.50
	Travel	-	-	1,973.40
		-	**-**	**27,571.63**

TOTAL EXPENDITURES FOR ESTIMATED BUDGET	**57,652.01**	**49,143.28**	**342,452.36**

Annual Report

Mason Valley Conservation District

September 2016 **Fiscal Year July 1, 2015—June 30, 2016**

Board Members:

Jeff Borsini

Robert Cooper

Ken Spooner

Randy Emm

Greg Hunewill (Lyon County Commissioner)

Jerrie Tipton (Mineral County Commissioner)

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Mason Valley Youth Initiative 3

Project Name: Retired Farmland Restoration—Mason Valley

The National Fish and Wildlife Foundation (NFWF) has implemented a water acquisitions program in the Walker River Basin. The Walker Basin Conservancy (WBC) , a non-profit created to manage properties purchased by NFWF awarded MVCD a contract for the Conservation District to re-vegetate lands affected by their program in 2015. In the spring and summer of 2015, MVCD planted containerized stock, maintained the irrigation systems, irrigated, and sprayed for noxious weeds. MVCD installed the drip irrigation system on the South Aguiar (380 acres), in the fall of 2015. The drip irrigation delivery system improves establishment while conserving water use. Local sources such as Silverado Ranch Supply and Giomi Ace Hardware provided supplies. Once the irrigation system was installed, WBC installed protective fence and shrubs. On the Desert Creek Investments site, MVCD repaired the existing irrigation system, sprayed broadleaf noxious weeds, and cut other broadleaf weeds to release the planted shrubs. Our agreement with NFWF was not extended or renewed past December 31, 2015,

Drip irrigation retrofit at the North

Funding Agency/ Agreement Number: WBC/EG 46395

	FY2016	Total Project
Expenses.	$37,659.93	154,256.53
Project Hours:	2352.00	5,842.00

Project Name: Walker Riverbank Stabilization Snyder

MVCD identified 340 linear feet of unstable riverbank on the Walker River in Lyon County for restoration. On February 28, 2013, Nevada Division of Environmental Protection awarded MVCD $27,430 to reshape the bank, install rock riprap and plant native vegetation. MVCD harvested willows from the Mason Valley Wildlife Management Area for use on the Snyder bank stabilization project. While monitoring, it was determined that the downstream end of the bank stabilization project needed bolstering. Desert Engineering was contracted in March of 2015 to accomplish this bioengineering task to further stabilize the bank . The finished work was monitored through the summer and fall to document the progress of the revegetation. From mid-August through early December, there was no flow in the river, which limited the growth of the willows in the project. A final report was prepared and submitted with the final reimbursement request.

Fund. Agency/ Number: NDEP/13-026

Location: Walker River downstream of Snyder Lane bridge

Start Date: 2/28/2013

End Date: 12/31/2015

	FY 2015	Total Project
Expenses:	$ 19,344	$ 27,430
Project Hours:	88.75	366.25

Project Name: Walker River Sediment Removal

Goldfield Bridge showing the amount of silt deposited.

In September of 2015, the Walker River Watermaster began speaking to the City of Yerington (City), Lyon County (County), Walker River Irrigation District (WRID), local riparian landowners, and the Mason Valley Conservation District (MVCD) about his concerns that the Walker River might have flows similar to the winter of 1996-97. His concerns were based on the *El Nino* event predicted to be in the top three events in history. He judged that the main stem of the Walker River would carry approximately 2,500 cfs in its current state, and that we had experienced flows in excess of 5,000 cfs in 1997. The watermaster also pointed out that since there was currently no flow in the river, it would be a perfect time to clean the sediment without putting sediment in the river.

Agency/ Agreement: City of Yerington, Lyon County, WRID
Location: Mason Valley
Start Date: 10/19/2015
End Date: 3/17/2016

	FY 2015-16 Labor	Total Project
Expenses:	$343,663.00	$343,663.00
Project Hours:	670.50	670.50

The City and the County passed a joint resolution declaring a state of emergency which was forwarded to the Governor, and everyone began looking for funding. The City had a $157,500 grant from National Fish and Wildlife Foundation (NFWF) which they were able to redirect to this project, the County contributed $25,000, and WRID was able to get permission to use $185,000 of another NFWF grant to fund the project. The City and County also provided in-kind labor and equipment.

MVCD coordinated the project, procured all of the clearances and permits, and oversaw the project. Desert Engineering offered a bid for the work, and all parties involved agreed that since time was of the essence, work should begin immediately. Over the course of the project, approximately three feet of sediment across the 60 foot width of the river were removed. This totaled approximately 357,500 tons or 260,000 cubic yards of sediment. Another 5,000 cubic yards of material were moved to provide access to the river for the equipment.

Excavator loading trucks in the dry river bed

The sediment removal was completed in December, 2015, just as water began flowing in the river. Final completion of the reports to the Army Corps of Engineers, the Nevada Department of Environmental Protection, and the Nevada State Water Engineers were completed in March, 2016.

Project Name: Walker Riverbank Stabilization, Clements

Mason Valley Conservation District (MVCD) identified 100 linear feet of unstable riverbank on the Walker River in Lyon County for restoration. MVCD attempted to stabilize the bank in 2007 using bioengineering techniques; however, without soil protection vegetation establishment failed. The over 8 ft vertically high riverbank was eroding at approximately 3-4 ft per year. Desert Engineering began bank shaping and rock placement on March 10, 2014. For fiscal year 2014-2015, MVCD continues to monitor the effectiveness of the project.

Funding Agency: NDEP Grant
Location: Walker River near Quail Lane
Start Date: 1/21/2014
End Date: 6/30/2016

	FY 2015	Total Project
Expenses:	$1,220.10	$24,364.37
Project Hours:	69.25	403.75

Clements Bank Stabilization

Normal Business

In November, 2015, the Conservation District approved a grant for the Walker River Sediment Removal discussed above, a Memorandum of Understanding with Invenergy to administer projects associated with the Luning Solar Plant, and a resolution to restore the Clearing and Snagging Fund by the State of Nevada.

On January 19, 2016, the Conservation District held a joint meeting with the Mason Valley Conservation District at the Heyday Inn in Smith Valley. The meeting was well attended, and featured guest speaker Jamie Abbott from the Nevada Department of Agriculture.

In May, 2016 The Conservation District began the process tfor an interlocal agreement with Nevada Department of Wildlife.

MVCD held regular business meetings on:
September 22, 2015, November 24, 2015, January 19, 2016, March 1, 2016, March 22, 2016, and May 17, 2016

Project Name: Dream Tags Noxious Weed Project

Over the last several years the Mason Valley and Smith Valley Conservation Districts have pioneered a noxious weed program on a Watershed scale. We are treating all noxious weeds recognized by the State of Nevada along the Walker River riparian corridor and its associated tributaries. This unique project effectively inventories, maps, treats and documents infestation characteristics all in one site visit.

Using GPS data, we are able to catalog the species treated, phenological stage, abundance, distribution, gross area, treatment type, ground cover, ground disturbance, if treatment was applied, landownership designation and chemical used. We have been able to begin analyzing effectiveness by generating a maps comparing data over the last several years. This has become an invaluable tool for the field crew and project administration. The Dream Tags Charitable Fund (DT) granted the Mason Valley Conservation District (MVCD) $20,000.00 to continue this project. This was a first for the DT Board. They generally had funded projects on Federal land. MVCD was able to convince DT that the noxious weed treatments we proposed would benefit Federal land. DT also does not fund labor, but does fund overhead, so MVCD used the bulk of the funds to purchase chemical to augment other noxious weed grants.

Weed Treatment and Data Collection

Funding Agency/ Agreement Number:	Dream Tags Charitable Fund/DT-35
Location:	Walker River and tributaries
Start Date:	4/1/2015
End Date:	4/30/2016

Project Name: Mason Valley Youth Initiative

This National Fish and Wildlife Foundation Next Generation granted the Mason Valley Conservation District $49,560.24 to provide opportunities for youth in the Mason Valley, NV area to participate in natural resource education while simultaneously gaining employment in these fields. Youth are employed on Conservation District projects to perform pertinent restoration tasks which could include weed management, planting native species, irrigation system installation and/or maintenance, inventory data collection, and general monitoring. These actives specifically relate to National Fish and Wildlife Foundation (NFWF) and Walker Basin Conservancy (WBC) goals in the Walker River Basin for restoration efforts of retired farmland as a result of their water acquisitions in an attempt to restore Walker Lake. The youth are also used to augment the crew treating noxious weeds along the Walker River, and cutting pinyon in Sage Grouse Habitat.

Youth crew helping with weed control around new plantings on retired farmland

Funding Agency/Agreement Number:	NFWF/ 2100.15.047215
Location:	Mason and Smith Valleys
Start Date:	8/15/2015
End Date:	9/30/2017

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MASON VALLEY CONSERVATION DISTRICT

FINANCIAL REPORT TO THE CONSERVATION COMMISSION

2015/2016 FISCAL YEAR

SUMMARY OF RECEIPTS
For the Fiscal Year Ending June 30, 2016
MASON VALLEY CONSERVATION DISTRICT

Mason Valley (Income)	
MV Annual Noncompetitive Grants	
Lyon County	7,500.00
State Conservation Commission (2015&2016)	7,742.18
Annual Dinner	242.50
Projects	
13-017	
Fringe	246.49
Operating	2.30
Salary	641.24
Subcontract	
Travel	10.35
14-016 Clements	
Fringe	477.44
Operating	2.80
Salary	1,242.04
Travel	130.52
Dream Tags	
Operating	7,854.30
Salary	10,683.58
MV Next Generation Conservationists 2016	
Mileage	1,155.75
Operating	10.01
Salary and Fringe	15,266.28
Walker River Cleaning	
Administrative Fee	23,894.88
Fringe	2,367.06
Mileage	811.33
Operating	3,163.48
Salary	7,803.82
Subcontract	339,009.72
Walker Basin Conservancy MV Contract	
Travel	4,342.24
Operating	2,527.22
Salary and Fringe	88,174.76
Total Mason Valley (Income)	525,302.29

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2016

Mason Valley Conservation District

Mason Valley Expenses	
General Operating Expenses	
Advertisement	
Annual Dinner	362.50
Bank Service Charge	38.50
Bookkeeping	30.00
Dues	600.00
Drug Testing	
Equipment	5.09
Insurance Premium	1221.57
Office Supplies	686.21
Payroll Expenses	
District Administration	8,550.95
Employee Tax & Health Insurance	9,547.32
Holiday	4,204.00
Nevada Unemployment	9,321.40
Vacation	4,542.61
Workers Compensation	1,700.51
Postage and Delivery	7.67
Vehicle Maintenance	
1500 Chevy	722.55
2500 Chevy	1,616.24
2007 Chevy	2,988.92
Ranger	112.49
Other (Chemical and Quad Storage)	332.49
Projects	
13-017	
Mileage	10.35
Operating	2.30
Salary	1,256.20
Subcontract	
14-016	
Mileage	137.45
Operating	
Salary	3,521.32
CD Sage Grouse MV Noxious Weeds	
Salary	2,673.56
Flying M Tree Removal	
Salary	471.42
Dream Tags	

Operating	6,664.50
Salary	8,694.88
MV Next Generation Conservationists	
Mileage	1,186.80
Operating	
Salary	15,060.47
Subcontract	
Walker River Cleaning	
Mileage	341.60
Operating	484.17
Salary	15,063.14
Subcontract	340,663.00
WBC MV Contract	
Mileage	2010.96
Operating	280.19
Salary	35,368.78
Total Mason Valley Expenses	480,482.11

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2016

Mason Valley Conservation District

Beginning of Year Fund Balance	
List of all bank accounts:	
Checking Account	
Mason Valley	$99,044.25
Joint Account	$11,436.35
Certificate of Deposit	
Mason Valley Certificate of Deposit	$15,644.84
Total fund balance	**$126,125.44**

End of Year Fund Balance	
List of all bank accounts:	
Checking Account	
Mason Valley	$114,109.54
Joint Account	$33,313.37
Certificate of Deposit	
Mason Valley Certificate of Deposit	$15,646.41
Total End of Year Fund Balance	**$193,069.32**

Summary:

Beginning of year fund balance		**$114,689.48**
Plus total receipts		
Mason Valley		*$525,302.29*
Certificate of Deposit Interest		*$1.57*
	+	**$639,993.34**
Less total expenditures		
Mason Valley		*$480,482.11*
Summary balance:		**$159,511.23**

Jeff Borsini, Chairman
Mason Valley Conservation District

9-13-16
Date