

Annual Plan of Work Lamoille Conservation District

The following constitutes the Lamoille Conservation District Annual Plan of Work for the 2016 -2017 Fiscal Year.

Planning and Service

Provide for involvement of other agencies, organization and individuals in the annual planning and implementation of district operations and programs.

- a. Participate in the implementation of an updated Memorandum of Agreement for a cooperative countywide noxious weed program and participate in the Humboldt River Watershed Weed Management Area Plan.
- b. Continue implementation of the Lamoille Noxious weed control program.
- c. Continue cost share program for weed abatement within the District.
- d. Coordinate with the Humboldt Watershed Cooperative Weed Management Area.
- e. Provide support for upcoming Farm Bill Programs.
- f. Continue cooperation with all agencies on water quality problems when identified within the District.
- g. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- h. Continue the operation plan for the Equipment program using the Government Surplus Program to acquire equipment purchases when possible.
- i. Develop an equipment fund for future equipment purchases.
- j. Provide technical assistance to land users on planning and implementation of conservation practices.
- k. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- l. Support the Northeastern Nevada Stewardship Group with their projects.
- m. Collaborate with NDOW Habitat Division.
- n. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration. Participate with the Local Area Working Group.
- o. Continue Stewardship of the Lamoille Rancher's Center in cooperation with other users.
- p. Support the annual meeting of the Nevada Association of Conservation Districts.

Planning and Service Committee:

Ed Sarman
Pete Bottari
John Sustacha
Chad Smith
Todd Tognini

Information and Education Program

- a. Sponsor participants to the annual Range Camp or donate funds for infrastructure.
- b. Provide assistance to schools within the District on conservation education as requested.
- c. Support the Silver Sage FFA Alumni Chapter for a scholarship program.
- d. Cooperate with the Humboldt Watershed CWMA on various projects.
- e. Support the Great Basin College Agriculture Department, possible site for conducting educational programs.

I&E Committee:

Ed Sarman
Pete Bottari
Chad Smith

Management and Administration

- a. Pay dues to the Nevada Association of Conservation Districts and the National Association of Conservation Districts.
- b. Pay dues to the Elko County Association of Conservation Districts.
- c. Hold regular meetings to which all cooperating agencies are invited.
- d. Submit all reports and financial statements to the Nevada Conservation District Program by their due date.
- e. Review Memorandums of Agreements with cooperating agencies each year.
- f. Provide representation at the NvACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- g. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Management and Administration Committee:

Ed Sarman
John Sustacha
Chad Smith
Todd Tognini

This Plan of Work was approved at the Lamoille Conservation District meeting held May 3, 2016.

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2017

Expenditure	Amount
ECACD Employee Support: wages, office supplies, postage	1000.00
Education & Information Expenses	500.00
Equipment Purchase (rangeland drill)	36,000.00
Equipment Expenses: maintenance, repair, operation	800.00
Dues: NvACD	600.00
Dues: NACD	250.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses – Lamoille Rancher’s Center	645.00
Project Costs:	0.00
Grant #1 – Noxious Weed Management	5515.00
Grant #2	
Grant #3	
Other expenses: Range Camp Donation	400.00
Silver Sage FFA Scholarship	
Donations – NvACD, Weed Programs, other	300.00
TOTAL EXPENSES	\$46,010.00

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2017

Receipt Source	Amount
State Funds	4,000.00
County Funds – Elko County Weed Cooperative Agreement	5,000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	10.00
Grants for projects (specify)	0.00
Rental Income: Equipment	1,000.00
Contributions/Donations	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
NDOW Award (for the rangeland drill)	18,000
Jiggs CD (for the rangeland drill)	9,000
TOTAL INCOME	\$37,010.00

This Proposed Budget was approved at the Lamoille Conservation District Meeting held on May 3, 2016.

LAMOILLE CONSERVATION DISTRICT ANNUAL REPORT 2017 Fiscal Year

The following constitutes the Lamoille Conservation District's Annual Report for the 2017 fiscal year, July, 1, 2016 – June 30, 2017.

BOARD OF DIRECTORS

Andy Wines – Chairman
Mike Sarman – Vice Chairman
Todd Tognini – Treasurer
Pete Bottari
Chad Smith

PLANNING AND SERVICE

- A. The District continued support for the current Farm Bill.
- B. The Noxious Weed Control Program was continued with the USFS, BLM, and the Nevada Department of Agriculture, the Humboldt Watershed CWMA and private individuals to combat noxious weeds.
- C. A cost share program for weed abatement within the District continued.
- D. Continued the biological control program for Leafy Spurge and Canada Thistle, primarily Leafy Spurge sites. The Leafy Spurge areas were monitored and were found to have a significant impact to the plants on the hillsides. This project will continue to be monitored for success and expanded in the future.
- E. Memorandums of Agreement were continued with Elko County and state and federal natural resource management agencies.
- F. Continued with the operation and maintenance of the Lamoille Rancher's Center.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assisted the Humboldt Watershed Cooperative Weed Management Area group with distributing information to the public on noxious weeds.
- B. Attendance to the Elko County Annual Weed Summit.
- C. Sponsored applicants to range camp.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Paid dues to the Nevada Association of Conservation Districts and National Association of Conservation Districts.
- B. The required numbers of meetings were held during the year.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The Proposed Budget was submitted by the due date.
- E. The Plan of Work was developed and submitted by the due date.
- F. Meeting minutes were submitted to the Nevada Division of Conservation Districts.
- G. The Memorandum of Understanding with the NRCS was continued. The Supervisors reviewed the Civil Rights policy and posted a notice in the Elko office.
- H. Financial reports were submitted to the Nevada State Conservation Commission.
- I. Maintained contact with the Elko County Commission relating to Conservation District concerns.
- J. Operation of the Lamoille Rancher's Center for community benefit as a meeting place was continued. Solicited cooperation from community organizations to assist with maintenance needs for the center.

Lamoille Conservation District
Andy Wines, Chairman

This report was approved during the Lamoille Conservation District Meeting held (date).

Lamoille Conservation District
Financial Report Fiscal Year 2017

Summary of Receipts

Receipt Source	Amount
State of Nevada Grant Appropriation	\$4,000.00
Elko County Weed Control Appropriation	\$5,000.00
Equipment Rental	
Herbicide Cost Share (repayment from cooperators)	\$1,504.93
Investments Receipts	
Interest Earned on savings account	\$2.76
TOTAL RECEIPTS	\$10,507.69

Lamoille Conservation District
Summary of Expenditures
For the fiscal year ending June 30, 2017

Expenditure	Amount
Professional Services:	
Reimbursements	\$0.00
Registration - meetings	\$0.00
Noxious Weed Management:	
Contract services	\$5,311.25
Biocontrol	\$1,085.00
Herbicide cost share (total spent by cooperators)	\$1,434.46
Project: Lamoille Ranchers Steps Repair Donation	\$0.00
Education - Range Camp for 2 participants	\$0.00
Lamoille Rancher's Center Insurance	\$618.00
Post Office Box Rental	\$48.00
Office Supplies/Postage	
Equipment: Joined with Jiggs CD for purchase of Rangeland Drill	\$36,000.00
Equipment expenses (maintenance, repair, operations)	\$0.00
NvACD 2017 dues (did not clear account)	\$600.00
National Assoc. CD's Dues	\$250.00
ECACD clerical fund Dues	\$1,000.00
CD Annual Meeting - Dinner	\$0.00
Miscellaneous: Bank fees	\$3.00
TOTAL Expenditures	\$46,349.71

Financial Summary

Fiscal Year 2017

Lamoille Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	\$5,414.13
Checking Account	\$47,373.63
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$52,787.76
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$52,787.76

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	\$5,416.89
Checking Account	\$12,128.85
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$17,545.74
d. Accounts receivable	
e. Accounts payable (NvACD check did not clear)	\$600.00
f. Total Funds Available	\$16,945.74

3. SUMMARY

a. Beginning-of-year fund balance	\$52,787.76
b. Plus Total Receipts (from receipt summary - sheet 1)	\$10,507.69
c. Minus Total Expenditure (from expense summary)	\$46,349.71
d. Must Equal End of the Year Fund Balance (2f)	\$16,945.74

Lamoille Conservation District
USE OF STATE APPROPRIATED MONEY
Fiscal Year 2017

State Appropriated Money:		\$4,000.00
Elko County:		\$5,000.00
	total received	<u>\$9,000.00</u>
Money Spent:		\$46,349.71
\$36,000 was spent on a rangeland drill that is shared with Jiggs CD		

This report was approved during the Lamoille CD meeting held September 28, 2017.

