

**ESMERALDA CONSERVATION DISTRICT  
PROPOSED ANNUAL WORK PLAN  
July 1, 2016-June 30, 2017**

Board to review treasurer figures before financial report deadline	September 30, 2016	July
Approve Annual Report	Due September 30, 2016	September
Approve Final Financial Report	Due September 30, 2016	September
<b><u>ANNUAL MEETING</u></b> as required by NRS. NRCS MOU/Civil Right Responsibility. Possible Presentations with NRCS,FSA, and/or other speakers. Review work plan and budget.		
		September/October
Inform Esmeralda School District of the rules for the Poster Contest		September
Pay Liability Insurance Nancy Katafias 775-684-1252 Email request to: <a href="mailto:nkatafias@ag.nv.gov">nkatafias@ag.nv.gov</a> Deadline October 4, 2016 (Last Paid 2-15-16 \$578.35)		September
Hold meeting to Judge the poster contest		October
Prepare for Election to be held the first week in November (Advertise & approve date with the Esmeralda County clerk (reserve date for community center). Advertise for 3 positions.		October
Prepare letter to County Commissioners for appointment of County Representative		October
Election meeting at the Fish Lake Valley Community center (up for election are Leland Wallace, Ron Amick, and Marlene Wallace)		November
Attend NvACD State meeting Nov 14-16, 2016 in Las Vegas		November
Send letter requesting Esmeralda County to provide support of matching funds in the amount of \$4000.00		January
Reorganize the board		January
Pay Workers Comp Insurance Premium due in January. Contact: Ana Andrew 775-687-3187 (Last Paid 1-27-16 \$355.50)		December
Pay DRI Invoice		April/May
Pay NvACD dues		April/May
Pay NACD Dues		April-June
Possible Range Camp Donation		April-June
Develop and approve new work plan. Due June 1, 2017		April-May
Develop and approve new annual budget Due June 1, 2017		April-May
Send letter requesting matching funds paperwork for financial report from		

Esmeralda County	May
Take a leadership role in informing producers of progress that is being made in weed and pest control.	continuous
Provide pamphlets and books to the public on weed and pest control upon request	continuous
Encourage conservation awareness in our community. (Poster Contest)	continuous
Manage the District's finances.	continuous
Hold 3 meetings annually as required by NRS	continuous
Maintain DRI Weather Station.	continuous
Control noxious weeds within our district through the in kind program with Esmeralda County.	continuous
Maintain well camera and provide camera services to the public.	continuous
Reimburse operator's expenses of well camera (2 operators will operate camera on every job)	continuous

**ESMERALDA COUNTY CONSERVATION DISTRICT  
PROPOSED ANNUAL BUDGET  
July 1, 2016-June 30, 2017**

**EXPENSES**

Poster Contest.....	\$240.00
Travel & Registration fees.....	\$500.00
NvACD Annual meeting Refreshment Break.....	\$50.00
NvACD Annual Meeting Auction Donation.....	\$100.00
Office expenses and Miscellaneous.....	\$550.00
Noxious Weed Abatement Program.....	\$4000.00
Camera Job Reimbursements/Supplies and Equipment Expense.....	\$200.00
Maintenance on DRI Weather Station in Fish Lake Valley .....	\$250.00
Liability and Worker Comp Insurance.....	\$1050.00
Dues NvACD.....	\$600.00
Dues NACD.....	\$460.00

**Total EXPENSE Amount.....\$8000.00**

**INCOME**

State Funds Amount.....\$4000.00

Match State Funds

Esmeralda County match toward Esmeralda Conservation  
District Weed Abatement Program.....\$4000.00

**Total INCOME Amount.....\$8000.00**

ESMERALDA CONSERVATION DISTRICT  
ANNUAL REPORT  
FY 2016-2017

Board of Supervisors:

Leland Wallace, Chairman

Matthew Johnson, Vice Chairman

Marlene Wallace, Secretary

William Kirby, Treasurer

Ron Amick, member

Ralph Keyes, Esmeralda County Representative

Mission Statement:

The mission of the Esmeralda Conservation District is to provide leadership with technical and educational assistance to meet the needs of the citizens within Esmeralda County for the conservation of natural resources.

On March 28, 2017 Leland and Marlene Wallace attended the Conservation District Day at the Capitol in Carson City.

We received state funding in the amount of \$4000.00. General Liability insurance was paid on November 15, 2016 in the amount of \$578.35. The State of Nevada covered our Worker's Comp insurance this fiscal year. We paid DRI \$250.00 for our weather station, NvACD dues in the amount of \$600.00 and NACD dues in the amount of \$460.00. Leland and Marlene Wallace attended the NvACD state meeting in Las Vegas, Nevada.

We sponsored a local Conservation Poster contest with the Esmeralda County Schools. Posters were judged and our 12 winners were awarded local cash prizes. Those winning posters were sent to state judging in Las Vegas. Our district won 8 of the 12 awards at the NvACD judging bringing home \$300.00 from the state competition. Four of our posters went to the National competition: Aven Scates, Delia Scates, Perla Jimenez, and Luke Melendrez.

We held our "Annual Meeting" on September 28, 2016. Our speaker was: Ed Biggs, NRCS Yerington. We reviewed our MOU and Civil Right Responsibilities.

We held our election on November 3, 2016. Board members up for the election were Leland Wallace, Ron Amick, and Marlene Wallace. All were reelected for a 4 year term.

Our income from our well camera services continues to be down substantially. We did not provide any well camera assistance this fiscal year.

On February 8, 2017 we requested assistance from Esmeralda County for matching funds of \$4000.00 or more. They continue to provide us with in kind funding for noxious weed abatement.

In June we donated \$1240.00 to the Esmeralda County (Fish Lake Valley) Park for drip irrigation expenses for the trees.

We developed a work plan and budget.

Throughout the year we have informed local officials of any particular problems with weeds in our district.

We continue to provide pamphlets and books to the public on weed control throughout the year and encourage conservation in the school.

We managed the District's finances throughout the year.

We held meetings on September 28, 2016, November 3, 2016, March 8, 2017, May 17, 2017 and June 27, 2017.

We continue to maintain our DRI Weather Station, which has been especially helpful to the farming in Fish Lake Valley. It also assists the Yerington FSA office in allocating grazing allotments.

It can be accessed on the Internet at:

<http://www.wrcc.dri.edu/weather/dyer.html>

STAPLES

EMERALDA COUNTY CONSERVATION DISTRICT

2016/2017 F.Y.E 6/30/17

FINANCIAL REPORT

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Prepared By	Initials	Date
Approved By		

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REPORT PREPARED BY *William Kiziel*  
 WILLIAM KIZIEL, TREASURER  
 SEPTEMBER 22, 2017



EMERALDIA CONSERVATION

DISTRICT

YEAR END FINANCIAL REPORT 2016/17 F Y E

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07/2006 GREEN

RECEIPTS SUMMARY

	Initials	Date
Prepared By		
Approved By		

	1	2	3	4	5	6
1	SOURCE OF FUNDS					
2						
3	STATE FUNDS					
4	INSURANCE REFUND					400000
5	WELL CAMERA					0
6						0
7	INTEREST BANK					
8						14
9	DONATION					
10						0
11						
12						
13	TOTAL CASH RECEIPTS					\$ 400014
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
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40						

# EMERALDA CONSERVATION DISTRICT

## SUMMARY OF EXPENSES

FYE 6/30/17

Page 3

	Initials	Date
Prepared By		
Approved By		

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07200 GREEN

	1	2	3	4	5	6
1						
2						
3						
4	TRAVEL, REGISTRATION, NVACD					3000
5						
6	INSURANCE, NV RISK MANAGEMENT					0
7	" " LIABILITY					578.35
8	OFFICE SUPPLY & POSTAGE					520.48
9						
10						
11						
12	REPAIRS & MAINT					0
13						
14	DUES, NVACD					6000
15	DUES, NATIONAL ACD					4600
16	CONSERVATION PROGRAM, EMERALDA COUNTY					17000
17	LOCAL TRAVEL					32.18
18						
19						
20						
21						
22						
23						
24						
25	OTHER EXPENSES					
26	A. STUDENT POSTER CASH AWARDS					2000
27	B. WEATHER STATION, BO REGENTS DCI					2500
28						
29	TOTAL EXPENSE					42210.1
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						

(13)

ESMERALDA CONSERVATION DISTRICT  
 USE OF STATE APPROPRIATED MONEY  
 F Y E 6/30/17

	Initials	Date
Prepared By		
Approved By		

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07208 GREEN

	1	2	3	4	5	6
STATE APPROPRIATED MONEY						400000
WELL CAMERA INCOME						
DONATION / REFUND						
INTEREST EARNED						14
TOTAL						
MONEY SPENT						
MATCHING FUNDS, ESMERALDA COUNTY						400000
MATCHING FUNDS USED						700000
BALANCE REMAINING						700000
						123127
AUTHORIZED SIGNATURE	William Kirby					9/20/17
WILLIAM KIRBY, TREASURER						
DATE						

# EMERALDA COUNTY CONSERVATION DISTRICT

2016/17 F/YE  
CR & CD + BALANCES & ALLOCATIONS

© WILSON JONES 67208 GREEN

Prepared By	Initials	Date
Approved By		

	1	2	3	4	5	6
1	Note (A) Bal Fwd 8/30/16 12,279.49 of int %s (checks cleared					
2	for 2015/16 F/YE BY 8/31/16, LEAVING THE PRECISE BAL					
3	OF \$12,279.49 FWD ON BOFA STATEMENT THAT DATE					
4	OF \$12,279.49 (THERE WERE NO RECEIPTS OR EXP					
5	FOR THE 2016/17 F/YE YET ON THE BOFA 8/31/16					
6	STATEMENT					
7	(B) ON 9/22/16 THE BOFA % WAS CLOSED THE FUNDS					
8	INCL (.14) INT. EARNED TRANSFERRED TO THE EC CHECK					
9						
10						
11						
12	9/22/16 BOFA INT PAID	.14			INT	(.14)
13						
14	11/2/16 NSB A/C OPENS					
15	EC CLERK PAYS	12,279.49				
16						
17	A/C BAL NSB 12/16	12,279.63				
18	11/9/16 NSB DEBIT	258.42				
19	11/16 M. WALLACE 1001	48353	36000	4878	25842	
20	M " 02	2860			2860	
21	NVAG 03	37835				
22	S/C	71				
23	12/13 NVSCD	400000				
24	S/C 12/16 OK	313				
25	S/C 2/17 OK	94				
26	S/C 4/17 OK	221				
27	S/C 3/17 OK	102				
28	S/C 4/17 OK	71				
29	S/C 5/17 OK	63				
30	S/C 6/17 OK	83				
31	NEW OKS					
32	SCATES 1253	3000	3000			
33	J JIMINEZ 1254	2000	2000			
34	E HUNEZ 55	1000	1000			
35	D SCATES 56	3000	3000			
36	V PEREZ 57	VOID	VOID			
37	VOID 58					
38	MARIAS 59	1000	1000			
39	P J B 60	3000	3000			
40	A JIMINEZ 61	2000	2000			

ESMERALDA COUNTY CONSERVATION DISTRICT PAGE 5.1

2016/17 EYE  
CLD CD + BALANCES & ALLOCATIONS

Prepared By	Initials	Date
Approved By		

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G7208 GREEN

DATE	NAME	CHK #	CD	CR	NACD + POSTER	TRAVEL	OFFICE	Other I.D.	\$	
	BAL FWD									
	MAURER	62	✓	1000	1000					
	MEJENDIZ	63		3000	3000					
	Y. CORTIZ	64		2000	2000					
	E. GATNER	65		VOID	VOID					
	M. WALLACE	66		3550	✓			INSURANCE	3550	
	Refund	✓		(3550)	N			INSURANCE	(3550)	
	M. WALLACE	67		6330	✓	2030	4300			
	NACD	68		4000	✓					
	DESERT RESCH	69		25000	✓			705	40000	
	NVACD	70		60000				506	25000	
	M. WALLACE	71		8453				705	60000	
	" "	72		710			8453			
	W. KIRBY	73		2000		810	6300			
	GFC SALES	74		12000			7000			
	CHERY BOOK			1194062	56000	7218	50930	E.C. CORR. PROJ.	12000	
	BRIDGE								313253	
	RECONCILED BASIS			1194062					(400014)	
	BRENDON EXPENDITURES									
				NVACD	(35000)					
				TRAVEL		(7218)				
				OFFICE			(50930)			
				INSURANCE	(21000)					57875
				B/C						1118
				POSTER CONTEST						
				DUES NACD						40000
				" NVACD						60000
				BO. REPORTS MICE						25000
				E.C. PROJCS						12000
					35000	7218	50930			313253
					71000					

STAPLES

EMERALDA COUNTY CONSERVATION DISTRICT

PAGE 6

FINANCIAL SUMMARY

FYE 6/30/17

Prepared By	Initials	Date
Approved By		

	1	2	3	4	5	6
1	1 BEGIN YEAR FUND BALANCE					
2	A ALL BANK ACCOUNTS					
3	1) CHECKING					
4	B: OTHER CASH					
5	C TOTAL FUND BALANCE CASH					
6	D ACCOUNT RECEIVABLE GRANT					
7	E ACCOUNTS PAYABLE					
8	F TOTAL FUNDS AVAILABLE					
9						12,279,499
10	2 END OF YEAR FUND BALANCE					
11	A ALL BANK ACCOUNTS					
12	1) CHECKING					
13	B CASH ON HAND					
14	C TOTAL FUND BALANCE					
15	D ACCOUNT RECEIVABLE BALANCE					
16						11,998,662
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27	3 Summary					
28	A BEGIN YEAR FUND BALANCE					
29	B TOTAL CASH RECEIPTS					
30	C TOTAL " EXPENDITURES					
31	D MUST EQUAL END YR BALANCE, 2A					
32						12,279,499
33						4,000,104
34						8,279,395
35						11,998,662
36						
37						
38						
39						
40						